

Bylaws:

ARTICLE VI – DELEGATE ASSEMBLY

SECTION 1. MEMBERSHIP

A. Composition

1. The Delegate Assembly shall be composed of the MCCC Officers, Directors, and Chapter Delegates, who are elected from each chapter.
2. The number of Chapter Delegates to which each chapter is entitled shall be based upon and elected from the active membership that the chapter has on March 1 of each year, determined according to the following procedure: For each chapter, the number of active members at that chapter on March 1 shall be divided by the total number of MCCC members as of March 1, and that fraction shall be multiplied by 250. The result is rounded up to the next whole number if the result is not a whole number.

B. Election of Chapter Delegates

1. Eligibility
 - a. MCCC Officers and Directors are ineligible to be a Chapter Delegate.
 - b. No person may be Chapter Delegate for more than one chapter.
2. Each chapter will elect its Chapter Delegates in March or April, at least two weeks prior to the MCCC Delegate Assembly.
3. Chapter Delegates shall present their credentials at the opening of each Delegate Assembly.
4. Each chapter may elect as many alternates as it is entitled to delegates.
5. After the chapter elections, the Chapter President may appoint delegates to remaining vacancies, with approval of the Chapter Executive Committee.

6. The term of office of delegates begins with the first Delegate Assembly after their election and ends when their successors are elected.

MCCC Election Policies:

Nominations and Elections: Chapter Elections

1. It is strongly recommended that each chapter establish a Nominations and Elections Committee as part of its bylaws for the purpose of assuring equal access to all members of the chapter to the nomination and election process. If a chapter chooses not to establish a Nominations and Elections Committee, the chapter has the responsibility, nonetheless, to follow the procedures indicated below.
2. The chapter Nominations and Elections Committee or the chapter, if no committee exists, shall have the authority and responsibility to:
 - a. Give notice of nominations and elections. Notice of nominations and elections shall be distributed or mailed at least two weeks prior to the deadline for nominations. The notice should specify (1) open offices, (2) nomination procedures and deadline, (3) election procedures and timeframe, (4) the time, date, and place of the election if it is to be an on-site election, OR the time and date by which mail ballots, either through campus mail or U. S. Postal Service, must be received.
 - b. Post the names of candidates for each elective office at least five working days before the start of the election.

- c. Supervise elections and conduct all voting by secret ballot.
- (1) In an on-site election the voter must be provided an area where the ballot may be marked with reasonable privacy. No campaigning shall be allowed within a polling area. Neither campaign literature nor materials may be distributed, posted, or worn within the polling area on the day of the election. Maintaining a physical presence in a polling area shall be construed as campaigning.
- (2) In a mail election, the ballot and other materials must be designed to protect the integrity of the voting process.
- d. Provide an absentee ballot procedure for on-site elections. Such ballots must be received by the closing time for voting.
- e. Provide a replacement ballot procedure. Replacement ballots are not reviewed or counted unless their numbers could affect the outcome of an election.
- f. Conduct the elections during the period from April 1 through May 15. In the case of mail elections, a reasonable time should be allowed between the mailing of ballots and the deadline for returning ballots.
- g. Institute a balloting procedure assuring that each vote has been cast by an eligible voter and that each voter has cast only one ballot. Membership lists provided by the MCCC office must be the source for voter lists.
- h. Count the ballots and certify as elected the candidate who receives the highest number of votes for each office. A reasonable number of observers are permitted at the counting

of ballots. An observer must be an MCCC member.

i. Announce the election results, including the vote count, to chapter members no more than three working days after the close of the election.

j. Maintain the ballots for one year and allow inspection of the ballots by any active member of the chapter, by the chair of the MCCC Nominations and Elections Committee, or by a designee of the MCCC President.

k. Rely on the statewide MCCC Nominations and Elections Committee as a resource on nominations and election procedure.