

XXI-3-CLASSIFICATION APPEALS
Appeal to Classification Appeals Committee

**MCCC UNIT MEMBER
POINT CALCULATION AND/OR CLASSIFICATION
APPEAL FORM**

**MASSACHUSETTS BOARD OF HIGHER EDUCATION
MASSACHUSETTS COMMUNITY COLLEGE SYSTEM**

MCCC Unit Members may appeal the decision on an initial point calculation and/or job classification rendered by the college Human Resource office within ten (10) calendar days of receipt of the decision. All documents submitted with the original Request for Review and the decision rendered by the College Human Resource office must be submitted with this appeal.

Submit this appeal form and all related documents to:

1. Community College Appeals Committee
c/o MCCC Office
27 Mechanic Street, Suite 104
Worcester, MA 01608-2402

And to

2. Michael J. Murray, Esq.
Director of Employee and Labor Relations
Department of Higher Education,
One Ashburton Place,
Boston, MA 02108

With a complete copy to:

3. College Human Resources Office

This Appeal Form must be filed within ten (10) days upon receipt of the decision by the Campus Human Resource Office

Name (Please Print)

Signature

Date