**XXI- 3**

**XXI-3-CLASSIFICATION APPEALS**

***Appeal to Classification Appeals Committee***

**MCCC UNIT MEMBER**

**POINT CALCULATION AND/OR CLASSIFICATION APPEAL FORM**

**MASSACHUSETTS BOARD OF HIGHER EDUCATION**

**MASSACHUSETTS COMMUNITY COLLEGE SYSTEM**

MCCC Unit Members may appeal the decision on an initial point calculation and/or job classification rendered by the college Human Resource office within ten (10) calendar days of receipt of the decision. All documents submitted with the original Request for Review and the decision rendered by the College Human Resource office must be submitted with this appeal.

Submit this appeal form and all related documents to:

1. Community College Appeals Committee c/o MCCC Office

27 Mechanic Street, Suite 104

Worcester, MA 01608-2402 And to

1. Michael J. Murray, Esq.

Director of Employee and Labor Relations Department of Higher Education,

One Ashburton Place, Boston, MA 02108

With a complete copy to:

1. College Human Resources Office

**This Appeal Form must be filed within ten (10) days upon receipt of the decision by the Campus Human Resource Office**

Name (Please Print)

Signature

Date

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