

Massachusetts Community College Council

Margaret Wong, President
Rosemarie Freeland, Vice President
Gail Guarino, Treasurer
DeAnna Putnam, Secretary



Don Williams, Communications
Dennis Fitzgerald, Day Grievance
Joseph Rizzo, DCE Grievance
Hilaire Jean-Gilles, Research
Tom Powers, Webmaster

Minutes of the MCCC Executive Committee Meeting
27 Mechanic St, Worcester, MA
Friday, January 3, 2020

Approved as amended on February 7, 2020

Present: President Margaret Wong, Vice President Rosemarie Freeland, Treasurer Gail Guarino, Secretary DeAnna Putnam, Members-At-Large Linda Grochowalski, and Ellen Pratt.

Absent: Member-At-Large Claudine Barnes

Guests: Communications Coordinator Don Williams, DCE Grievance Coordinator Joe Rizzo, MTA Attorney Mark Esposito, and MTA Field Representatives Bret Sefarian and Colleen Fitzpatrick.

XCom convened at 10:30 a.m., approved minutes from its December 6 meeting, and then immediately went into executive session to discuss a BeCC pending arbitration case and the settlement of a BrCC case.

The committee exited executive session at 11:55 a.m. and took a five-minute break before reconvening in regular session.

XCom discussed a memo submitted to the Board of Higher Ed (BHE) regarding the theoretical expansion of Early College programs at the community colleges from 2,000 to 16,000 students. Committee members also discussed declining student enrollment statewide and reviewed documents intended for BHE's next meeting pertaining to new legislation signed by Governor Charlie Baker outlining protocol for the closure of financially struggling private colleges. *Note: The legislation in question (610 CMR 13) was drafted in consideration of the events surrounding to closure of Mount Ida. Documents reviewed by XCom during this part of the meeting are part of a public BHE document available at this link: <https://www.mass.edu/downloads/documents/2019-12-17%20BHE%20Meeting%20Materials.pdf>*

DCE Grievance Coordinator Joe Rizzo presented regarding a case where a dean at BHCC directly interfered with the grading process of an instructor teaching Early College, combined with pressure from the high school involved regarding grading, in violation of the DCE contract.

XCom broke for lunch 12:30 p.m. and reconvened at 12:55 p.m. Committee members prepared MCCC New Year's greeting cards for mass mailing. Treasurer Gail Guarino presented a draft bylaw change proposal reviewed by the Finance Committee regarding officer positions intended to be brought before the Delegate Assembly no later than its 2021 meeting (see the Appendix).

Committee members made recommendations regarding the draft proposal, which Treasurer Guarino confirmed would be taken into consideration.

XCom re-entered executive session around 2:30 p.m. to discuss legal matters, a Professional Consultants Association (PCA) matter, matters pertaining to the newly appointed DCE Negotiating Team, and recommended LMS Committee appointments.

The committee exited executive session around 4:15 p.m. and noted the following items to be followed up on: *President Wong, DCE Grievance Coordinator Joe Rizzo and Attorney Esposito would follow up regarding the BeCC pending arbitration case to be revisited at its February meeting including inviting the BeCC member to be in attendance, Treasurer Guarino would present the proposed bylaws change proposal to the Board of Directors, and President Wong would report the resolution of a PCA matter to the BOD as well as additional recommended LMS committee appointments.*

XCom adjourned around 4:20 p.m.

The next meeting will be held on Friday, February 7, 2020

Submitted by DeAnna Putnam, Secretary

Appendix

Draft bylaws change proposal

Rationale: This restructuring of the MCCC elected officials will save approximately \$35,000 per year. This plan still has an elected officer overseeing the budgetary process and MCCC finances.

The Bylaw change would go into effect after the 2021 Delegate Assembly.

Possible Bylaw Revision – Officers

Impact the 2022 Elections

Need to be passed no later than 2021 Delegate Assembly

To go into effect in June 2022

CURRENT BYLAWS

ARTICLE IV — OFFICERS

SECTION 3. VICE PRESIDENT It shall be the duty of the Vice President to:

A. Preside at all meetings of the Delegate Assembly, the Board of Directors, and the Executive Committee in the absence of the President. He/she shall assist the President at the latter's request.

B. Assume the duties and responsibilities of the President in case of the death, resignation or retirement of the President or in the event the President is unable to perform the duties of that office. The Vice President shall perform such duties and bear such responsibilities until the next regularly scheduled election.

C. Chair the Strategic Action Committee and the Strategic Action Steering Committee.

D. Perform all duties normally associated with this office.

SECTION 5. TREASURER It shall be the duty of the Treasurer to:

A. Present an annual financial report to the MCCC Delegate Assembly.

B. Inform the President and Board of Directors of the financial condition of the Council on a regular basis.

C. Act as ex-officio, non-voting chair of the Finance Committee.

D. Carry out such budgetary and financial duties as may be assigned by the President, the Board of Directors, or the Delegate Assembly.

E. Perform all duties normally associated with this office.

AMENDED BYLAWS

ARTICLE IV — OFFICERS

SECTION 3. VICE PRESIDENT/TREASURER It shall be the duty of the Vice President/Treasurer to:

- A. Preside at all meetings of the Delegate Assembly, the Board of Directors, and the Executive Committee in the absence of the President. He/she shall assist the President at the latter's request.
- B. Assume the duties and responsibilities of the President in case of the death, resignation or retirement of the President or in the event the President is unable to perform the duties of that office. The Vice President shall perform such duties and bear such responsibilities until the next regularly scheduled election.
- C. Present an annual financial report and budget to the MCCC Delegate Assembly.
- D. Inform the President and Board of Directors of the financial condition of the Council on a regular basis.
- E. Act as ex-officio, non-voting chair of the Finance Committee.
- F. Perform all duties normally associated with this office.

SECTION 5. TREASURER ~~It shall be the duty of the Treasurer to:~~

- ~~A. Present an annual financial report to the MCCC Delegate Assembly.~~
- ~~B. Inform the President and Board of Directors of the financial condition of the Council on a regular basis.~~
- ~~C. Act as ex-officio, non-voting chair of the Finance Committee.~~
- ~~D. Carry out such budgetary and financial duties as may be assigned by the President, the Board of Directors, or the Delegate Assembly.~~
- ~~E. Perform all duties normally associated with this office.~~

Vice President/Treasurer would receive 3 (three) release times per semester. Strategic Action Coordinator who would chair the Strategic Action Committee and the Strategic Action Steering Committee would be appointed by the President with MCCC Board approval and receive 1 (one) release time per semester. The following Bylaws would need to be amended:

CURRENT BYLAWS

ARTICLE VII — STANDING COMMITTEES

SECTION 14 STRATEGIC ACTION COMMITTEE (SAC)

- A. The Strategic Action Committee shall consist of one member selected by each chapter to serve a one-year term, the Vice President of the MCCC as Chair, and the Strategic Action Steering Committee. A chapter may select an alternate to attend meetings when the member cannot attend.
- B. The Strategic Action Committee shall be chaired by the Vice President of the MCCC.
- C. It shall be the responsibility of the Strategic Action Committee to:
 1. Explore strategic action issues and concerns that impact members of the MCCC that relate to legislation and government policies.
 2. Develop relevant strategic, political, and legislative actions to support contract and employee rights of MCCC members in conjunction with MCCC leadership and, when appropriate, the MTA.
 3. Communicate the SAC agenda to local chapters and work with chapter and statewide leadership to implement the MCCC's political and legislative agenda.

D. The SAC Chair shall:

1. Submit to the BOD for endorsement a recommended legislative and political agenda relevant to the above-stated goals prior to the commencement of each legislative session and
2. Provide a report to the MCCC Board of Directors as needed and an annual report to the MCCC Delegate Assembly.

SECTION 15 STRATEGIC ACTION STEERING COMMITTEE

A. The Strategic Action Steering Committee shall consist of three members who shall be appointed by the SAC Chair and approved by the Board of Directors to serve a two-year term starting on September 1 of an MCCC Officer Election year.

B. The Strategic Action Steering Committee shall be chaired by the Vice President of the MCCC.

C. It shall be the responsibility of the Strategic Action Steering Committee to lead and assist the Strategic Action Committee to accomplish its goals.

AMENDED BYLAWS

ARTICLE VII — STANDING COMMITTEES

SECTION 14 STRATEGIC ACTION COMMITTEE (SAC)

A. The Strategic Action Committee shall consist of one member selected by each chapter to serve a one-year term, the Chair, and the Strategic Action Steering Committee. A chapter may select an alternate to attend meetings when the member cannot attend.

B. The Strategic Action Committee Chair shall be appointed by the President and approved by the Board of Directors to serve a two-year term starting on June 1 of an MCCC Officer Election year.

C. It shall be the responsibility of the Strategic Action Committee to:

1. Explore strategic action issues and concerns that impact members of the MCCC that relate to legislation and government policies.
2. Develop relevant strategic, political, and legislative actions to support contract and employee rights of MCCC members in conjunction with MCCC leadership and, when appropriate, the MTA.
3. Communicate the SAC agenda to local chapters and work with chapter and statewide leadership to implement the MCCC's political and legislative agenda.

D. The SAC Chair shall:

1. Submit to the BOD for endorsement a recommended legislative and political agenda relevant to the above-stated goals prior to the commencement of each legislative session and
2. Provide a report to the MCCC Board of Directors as needed and an annual report to the MCCC Delegate Assembly.

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B. The Strategic Action Steering Committee shall be chaired appointed by the President and approved by the Board of Directors to serve a two-year term starting on June 1 of an MCCC Officer Election year.

C. It shall be the responsibility of the Strategic Action Steering Committee to lead and assist the Strategic Action Committee to accomplish its goals.