

Massachusetts Community College Council

Margaret Wong, President
Rosemarie Freeland, Vice President
Gail Guarino, Treasurer
DeAnna Putnam, Secretary



Don Williams, Communications
Dennis Fitzgerald, Grievance
Joseph Rizzo, Grievance
Hilaire Jean-Gilles, Research
Tom Powers, Webmaster

Minutes of the MCCC Executive Committee Meeting
27 Mechanic St, Worcester, MA
Friday, November 2, 2018

Approved on December 7, 2018

Present: President Margaret Wong, VP Rosemarie Freeland, Secretary DeAnna Putnam, Treasurer Gail Guarino, Executive Committee Members-At-Large Ellen Pratt, Claudine Barnes and Linda Grochowalski, MCCC Communications Coordinator Don Williams

Margaret Wong called the meeting to order at 9:40 a.m.

XCom reviewed elections timeline to be presented to the BOD for 2018-2019.

MOTION: XCom recommends the elections timeline as amended (Pratt) **PASSED**

Note: See the appendix.

MBCC members Judy Rolph and Mary Hacker-LeCount addressed XCom regarding the Associate Degree of Nursing (AND) Program at MassBay and the MBCC Chapter.

MOTION: To satisfy the Board of Director's October motions regarding College Counsel Atty. Carol Wolf Fallon's recent letter pertaining to early college impact bargaining at BHCC, President Wong and Day Team Chair Claudine Barnes will have a conversation with both Carol Wolf Fallon and MTA Director Suzanne Wall, with President Wong sending follow-up emails (Pratt) **PASSED**

XCom discussed the DCE TA ratification vote, which is in progress.

XCom discussed ways to improve communication to members, especially given that the newsletter now is available only electronically.

Treasurer Guarino reported on membership post-Janus.

XCom discussed the possibility of Title IX training for MCCC for selected union representatives.

XCom reviewed information sent by MTA, partially fulfilling and information request made of MTA by the MCCC Board of Directors.

XCom went into executive session at 1 p.m. to approve executive sessions minutes, local chapter matters, and a Title IX matter.

XCom exited session at 2:15 p.m. and immediately adjourned.

The next meeting will be held on Friday, December 7, 2018

Submitted by DeAnna Putnam, *Secretary*

APPENDIX

Nominations and Election Committee Timeline

Activity	Proposed Time/Date
Nominations Open (first day for web nomination form)	Wednesday, November 16 th , 2018
Announcement of elections in newsletter and nomination form in newsletter	December Newsletter
Close of nominations	4:00 P.M. on Thursday, February 7, 2019
Deadline for candidate for statewide office to submit 250 word statement and picture for Newsletter	4:00 P.M. on Thursday, February 7, 2019
Chair sends memo and ballot material, approved by the committee, to Communications Coordinator with ballot materials.	Thursday, February 7, 2019 end of day
Communications Coordinator creates draft ballot materials, which are approved by the chair. Designee creates electronic ballots.	Friday, February 8, 2019 end of day
Officer candidate statements published in the newsletter	February Newsletter
Ballots mailed or notification of electronic voting procedures by" date (typically end of Feb)	Friday, March 1, 2019
Balloting closes no sooner than 20 days after ballots were mailed. Ballots received in office by this date at 4:00 pm	4:00 P.M. on Thursday, March 2 nd , 2019
Ballots are counted by this date	Monday, March 25, 2019
Election results are certified by the Committee and submitted to the MCCC President, Communications Coordinator, and webmaster	Monday, March 25, 2019
President announces the results	Monday, March 25, 2019
Results are posted on the MCCC website.	Monday, March 25, 2019
MCCC will submit all delegate and alternate delegate to MTA, for both MTA Annual Meeting and NEA Representative Assembly	Monday, April 8, 2019