

**XXI-3-CLASSIFICATION APPEALS**  
***Appeal to Classification Appeals Committee***

**MCCC UNIT MEMBER**  
**POINT CALCULATION AND/OR CLASSIFICATION**  
**APPEAL FORM**

**MASSACHUSETTS BOARD OF HIGHER EDUCATION**  
**MASSACHUSETTS COMMUNITY COLLEGE SYSTEM**

MCCC Unit Members may appeal the decision on an initial point calculation and/or job classification rendered by the college Human Resource office within ten (10) calendar days of receipt of the decision. All documents submitted with the original Request for Review and the decision rendered by the College Human Resource office must be submitted with this appeal.

Submit this appeal form and all related documents to:

1. Community College Appeals Committee  
c/o MCCC Office  
27 Mechanic Street, Suite 104  
Worcester, MA 01608-2402

With a complete copy to:

2. College Human Resources Office

**This Appeal Form must be filed  
within ten (10) days upon receipt  
of the decision by the Campus Human  
Resource Office**

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

