

Professional Staff Off-Campus Days

The day after Thanksgiving - Article 12.04C6

A professional should request 3 off-campus days per fiscal year (beginning) for participation in off-campus activities are outside those assigned as part of the regular professional staff workload. These free days for professional staff to be off campus. There is no reporting requirement. One day shall be the day after Thanksgiving. Professional staff should not be using compensation or personal leave time for the day after Thanksgiving. The other 2 off-campus days may be segments or greater. Such requests shall not be unreasonably denied.

2013-2015 Contract Language

Article 12.04C6 - "Upon request of a professional staff member, the President of the College designee may assign

up to three (3) days during the fiscal year in half-day segments or greater for participation outside those assigned under the provisions of 12.04; one of these days shall be granted for Thanksgiving holiday. Such requests shall not be unreasonably denied."

You should put on your leave form "Article 12.04C6 day off.

posted Nov 23, 2015