

To Chapter Leaders,

On July 1, 2006, the Human Resources Department at each college should have tabulated the number of all purpose leave hours each (hourly) part-time professional staff member should receive from July 1, 2006 to June 30, 2007. This information should have been communicated to part-time professional staff. If you have not received notice of your leave hours, contact your Human Resources Department. Please note that requests for usage of these leave hours should not be unreasonably denied.

The following table shows the total number of leave hours credited:

Hours Worked Previous Fiscal Year	Hours Credited as of following July 1
0-224	0
225-900	15
More than 900	22.5

If you have any questions, do not hesitate to contact me.

Dennis Fitzgerald

MCCC Grievance Coordinator

mcccfitz@adelphia.net

Tel 508-746-2533

Fax 508-746-5258